

Hunter Joint Organsiation Annual General Meeting Minutes
Thursday 29 June 2023
Coquun Boardroom, 4 Sandringham Avenue, Thronton NSW

Voting Directors Present

Cr Sue Moore,	Singleton Shire Council (Chairperson)
Cr Jay Suvaal,	Cessnock City Council
Cr Kay Fraser,	Lake Macquarie City Council
Cr Claire Pontin,	MidCoast Council
Cr Ryan Palmer,	Port Stephens Council
Cr Philip Penfold,	Maitland City Council
Cr John Connors,	Dungog Shire Council
Cr Maurice Collison,	Upper Hunter Shire Council

Non-Voting Members Present

Greg McDonald,	General Manager, Upper Hunter Shire Council
Gareth Curtis,	General Manager, Dungog Shire Council
Jeremy Bath,	CEO, Newcastle City Council
David Evans	General Manager, Maitland City Council
Adrian Panuccio,	General Manager, MidCoast Council
Tim Crosdale,	General Manager, Port Stephens Council
Derek Finnegan,	General Manager, Muswellbrook Shire Council
Jason Linnane,	General Manager, Singleton Council

Apologies

Cr Steve Reynolds,	Muswellbrook Shire Council
Cr Nuatali Nelmes,	Newcastle City Council
Morven Cameron,	CEO, Lake Macquarie City Council
Ken Liddell,	CEO, Lake Macquarie City Council
Alison McGaffin,	Director, Hunter & Central Coast, Regional NSW (DPIE)

Staff in attendance

Joe James,	CEO
Lisa Lord,	Head of Finance
Steve Wilson,	Director, Regional Policy & Programs
Louisa Bulley,	Executive Officer (Secretariat)

Also in Attendance

Cameron Hume, RSM Australia Partners

Meeting opened at 11:30am

Item 1 Welcomes and Apologies

1.1 Acknowledgment of Country

The Chair welcomed the Directors to the meeting, and noted the apologies.

Resolved: That the apologies be noted.

Moved: Kay Fraser,

Seconded: Ryan Palmer

Carried.

Item 2 Adoption of Minutes from the Previous Meeting

The minutes of the previous meeting were noted.

Resolved: That the minutes of the previous Annual General Meeting of 1 December 2021 be endorsed and adopted by the Board

Moved: Kay Fraser,

Seconded: Ryan Palmer

Carried.

Item 3 Business Arising from Previous Minutes

Nil.

Item 4 Nomination of Chairperson

As per the Local Government Act 1993, Section 400V(2), the appointment of the Chair of the Hunter Joint Organisation is for a period of two years and is therefore still filled by Cr Sue Moore as of February 2022.

Item 5 Financial Reports

5.1 Hunter Joint Organisation Annual Audited Accounts 2021-22 and Management Representation Letter

The CEO spoke to the audited financial statements for 2021-22, and noted the delay in the receipt of the financial statements, due to additional work being completed on the audit.

Cameron Hume, RSM Partners spoke to the audit reports.

Resolved: That the annual audited accounts for 2021-22 be accepted.

Moved: Ryan Palmer,

Seconded: Philip Penfold

Carried.

5.2 Appointment of Auditors

As per the Local Government Act 1993, Division 3, Section 422, the NSW Auditor General's Office will act as the auditor for the Joint Organisation.

Resolved: THAT the auditors be appointed by the NSW Auditor General's Office

Moved: John Connors,

Seconded: Ryan Palmer

Carried.

Closed Session

The Board held a closed session at the request of the Chairperson. The below was resolved out of the closed session.

Resolved: That the Procurement Issue report provided to the Hunter JO Board on 9 June 2022, be brought back to the Board at its August 2023 meeting for consideration, with the report and recommendations updated in line with the legal advice received on this issue.

Moved: John Connors

Seconded: Philip Penfold

Carried.

Meeting closed 12.22pm