

Hunter Joint Organisation Board Meeting Minutes

1.02pm, Thursday 14th December 2023

MidCoast Council, Yalawanyi Ganya 2 Biripi Way, Taree NSW 2430

Voting Directors Present

Cr Sue Moore,	Singleton Shire Council
Cr Jay Suvaal,	Cessnock City Council
Cr Kay Fraser,	Lake Macquarie City Council
Cr Claire Pontin,	MidCoast Council
Cr Nuatali Nelmes,	City of Newcastle
Cr Steve Reynolds,	Muswellbrook Shire Council
Cr Maurice Collison,	Upper Hunter Shire Council
Cr Ryan Palmer,	Port Stephens Council

Non-Voting Members Present

Jeff Smith,	General Manager, Maitland City Council
Adrian Panuccio,	General Manager, MidCoast Council
Jeremy Bath,	CEO, City of Newcastle
Greg McDonald,	General Manager, Upper Hunter Shire Council
Jason Linnane,	General Manager, Singleton Council
Tim Crosdale,	General Manager, Port Stephens Council

Apologies

Cr John Connors,	Dungog Shire Council
Cr Philip Penfold,	Maitland City Council
Morven Cameron,	CEO, Lake Macquarie City Council
Derek Finnegan,	General Manager, Muswellbrook Shire Council
Ken Liddell,	General Manager, Cessnock City Council
Gareth Curtis,	General Manager, Dungog Shire Council
Karen Minto,	Regional NSW
Steve Wilson,	Director Regional Policy and Programs, Hunter JO

Staff in attendance

Tim Askew	Director of Programs, Hunter JO
Louisa Bulley,	Executive Officer, Hunter JO (Secretariat)
Lisa Lord,	Chief Operating Officer (Arrow)
Eloise Lobsey,	Program Lead – Circular Economy
Kali Somerville,	Media and Communications Officer, Hunter JO

Also Present

Malcolm St Hill,

Deputy Director Regional Coordination – Hunter, Regional NSW

The formal meeting opened at 1.02pm.

Item 1 Welcome and Apologies

1.1 Acknowledgements of Country

The Chair opened the meeting and welcomed the Board with an Acknowledgement of Country.

1.2 Conflict of Interest

The Chair called for any conflicts of interest to be registered by members of the Board.

Resolved:

- ***That the Board endorse the proposed Hunter JO Conflict of Interest Declaration Form, Hunter JO Conflict of Interest Register, and the Hunter JO Gifts & Benefits Register be endorsed for future use in reporting.***
- ***That any Conflicts of Interest be declared.***
- ***That the Hunter JO Gifts & Benefits Register for the 2022-23 financial year be received and noted.***

Moved: Ryan Palmer

Seconded: Kay Fraser

Carried.

Item 2 Minutes of Previous Meeting

2.1 Minutes of Meeting 10 August 2023

The minutes of meeting 10 August 2023 were taken as read.

Item 3 Confirmation of Minutes & Business Arising from Minutes

3.1 Hunter JO Board Action Register

Resolved: That the minutes of the Hunter JO Board Meeting held on 10 August 2023 be received and noted.

Moved: Nuatali Nelmes

Seconded: Claire Pontin

Carried.

Item 4 Hunter JO Risk Register & Reporting

Resolved:

- ***That the Hunter JO Board note the Hunter JO Risk Register***

- ***That the Hunter JO Board identify any new risks for inclusion on the Risk Register***
- ***That the Hunter JO Board note and endorse the consequence and likelihood tables as part of the Enterprise Governance and Risk Register, as the basis for assessment of risks on the Hunter JO Risk Register***
- ***That the Hunter JO Risk Register be reported as a standing item for Hunter JO Board Meeting agendas***

Moved: Jay Suvaal

Seconded: Nuatali Nelmes

Carried.

Item 5 Presentations

Nil.

Item 6 Correspondence

Resolved: That the correspondence be received and noted.

Moved: Jay Suvaal

Seconded: Claire Pontin

Carried.

Item 7 Items for the Hunter JO Board: For Decision

7.1 Hunter JO Annual Performance Statement 2022-2023

Tim Askew A/Director Policy and Programs, Hunter JO spoke to this report providing an update and sort endorsement from the Board.

Resolved:

- ***That the Board endorse the Hunter JO Performance statement for the 2022-23 period, and its submission to the Office of Local Government on 30 November 2023***
- ***That the Board endorse publication of the Hunter JO Performance Statement for the 2022-23 period on the Hunter JO website***

Moved: Kay Fraser

Seconded: Claire Pontin

Carried.

7.2 Submission to NSW Waste Levy Review Process

Tim Askew A/Director Policy and Programs, Hunter JO spoke to this report providing an update and sort endorsement from the Board.

Resolved:

That the Board:

- 1. Endorse the draft submission and/or provide advice on further amendments.***
- 2. Endorse writing to the following representatives to provide a copy of the submission:***

- *The Hon Penny Sharpe MLC, Minister for Climate Change, Minister for Energy & Minister for the Environment*
- *Rayne de Gruchy, Chairperson of the NSW EPA Board*
- *Tony Chappel, CEO – NSW EPA*

Moved: Nuatali Nelmes

Seconded: Ryan Palmer

Carried.

7.3 Hunter JO Funding and Grant Opportunities

Tim Askew A/Director Policy and Programs, Hunter JO spoke to this report providing an update and sort endorsement from the Board.

Resolved:

That the Board:

- 1. Note the update provided on the status of previously endorsed funding applications.**
- 2. Endorse the recent Expression of Interest submitted to the NSW Disaster Ready Fund – Round 2.**

Moved: Nuatali Nelmes

Seconded: Claire Pontin

Carried.

Item 8 Items for the Hunter JO Board: For Noting

8.1 Hunter JO Financial Report

The report was taken as read and noted.

Resolved: That the Income Statement for period ending October 2023 be received and noted.

Moved: Jay Suvaal

Seconded: Maurice Collison

Carried.

8.2 Hunter JO Advocacy & Strategic Priorities Update

The report was taken as read and noted.

Resolved:

- ***That the Hunter JO Board provide feedback on the proposed format for the monthly email digest***
- ***That this format be used for monthly circular reporting to the Board on progress against Strategic and Advocacy Priorities***

Moved: Jay Suvaal

Seconded: Ryan Palmer

Carried.

8.3 Events¹⁰ Continuation

The report was taken as read and noted.

Resolved:

- *That the report be received and noted.*
- *That the Hunter JO Board recognise the efforts of Council staff in contributing to a regional approach for an ongoing Events10 program to achieve our strategic vision - to be recognised as a destination for hosting and attracting world class events that align with our unique offering.*

Moved: Jay Suvaal

Seconded: Ryan Palmer

Carried.

8.4 Hunter JO Program Status Report

The report was taken as read and noted.

Resolved: That the report be received and noted.

Moved: Kay Fraser

Seconded: Claire Pontin

Carried.

8.5 Regional NSW Standing Update

Regional NSW have advised that they would not be providing a report for the November GMAC / December Hunter JO Board Meeting. The Chair thanked Michael St Hill, Deputy Director Regional Coordination – Hunter, Regional NSW for his attendance.

Item 9 Matters Raised by Members

Nil.

Item 10 General Business

Cr Jay Suvaal put the following motion forward:

Motion: That the Hunter JO write to the Minister for Tourism, Destination NSW and Supercars 500, supporting maintaining a Supercars event in the Hunter Region. Noting the decision for City of Newcastle not to hold the event and the expiration of the contract with Destination NSW and Supercars 500.

Moved: Jay Suvaal

Seconded: Ryan Palmer

Carried.

Meeting closed 1:14pm.