

Hunter Joint Organisation Board Meeting Minutes

11:00 – 2:00pm, Thursday 10 June 2021

Hunter JO Boardroom, 4 Sandringham Ave Thornton

Voting Directors Present

Cr Bob Pynsent,	Cessnock City Council
Cr John Connors,	Dungog Shire Council
Cr Kay Fraser,	Lake Macquarie City Council
Cr Loretta Baker,	Maitland City Council
Cr Nuatali Nelmes,	Newcastle City Council
Cr Sue Moore,	Singleton Shire Council
Cr David West,	MidCoast Council

Non-Voting Members Present

Lotta Jackson	General Manager, Cessnock City Council
Gareth Curtis,	General Manager, Dungog Shire Council
Adrian Panuccio,	General Manager, MidCoast Council
Wayne Wallis,	General Manager, Port Stephens Council
Jeremy Bath,	CEO, Newcastle City Council
Greg McDonald,	General Manager, Upper Hunter Shire Council
Morven Cameron,	CEO, Lake Macquarie City Council
David Evans,	General Manager, Maitland City Council
Jason Linnane,	General Manager, Singleton Council
Alison McGaffin	Director, Hunter & Central Coast, Regional NSW (DPIE)

Apologies

Cr Maurice Collison	Upper Hunter Shire Council
Cr Martin Rush,	Muswellbrook Shire Council
Cr Ryan Palmer,	Port Stephens Council
Fiona Plesman,	General Manager, Muswellbrook Shire Council

Staff in attendance

Joe James, CEO, Hunter Joint Organisation

Steve Wilson, Director, Regional Policy and Program Division, Hunter JO

Melinda Curtis, Policy and Program Manager, Hunter JO

Tim Askew, Policy and Program Manager, Hunter JO

Boyd Blackwell, Policy and Program Manager, Hunter JO

Louisa Bulley, Executive Officer, Hunter JO (Secretariat)

Also Present

Alison McGaffin	Director – Regional NSW
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The meeting opened at 11:01am.

Item 1 Welcomes and Apologies

1.1 Acknowledgment of Country

The Chair welcomed the members to the meeting, and noted the apologies.

Resolved:

- ***That the apologies be noted.***

Moved: Sue Moore

Seconded: Loretta Baker

Carried.

1.2 Conflicts of Interest

The Chair called for any conflicts of interest to be registered by members of the Board. No conflicts were noted.

Item 2 Minutes of Previous Meeting

The minutes of the meeting of 8 April 2021 were noted.

Item 3 Confirmation of Minutes & Business Arising from Minutes

Resolved:

- ***That the minutes of the previous meetings of 8 April 2021, be adopted.***

Moved: Sue Moore

Seconded: John Connors

Carried.

3.1 Business Arising: Action Register

The Action Register was taken as read. Cr Nelmes asked that the action items from the Greater Newcastle Metropolitan Plan Steering Committee meetings also be included on the Hunter JO action register, as a committee of the Board

- ***That the Action Register be noted.***
- ***That actions from the Greater Newcastle Metropolitan Plan Steering Committee be included on the Hunter JO Action Register for future meetings.***

Moved: Nuatali Nelmes

Seconded: Loretta Baker

Carried.

Item 4 Presentations

Nil.

Item 5 Correspondence

The correspondence was taken as read.

Resolved:

- ***That the update report be received and noted.***

Moved: Sue Moore

Seconded: Bob Pynsent

Carried.

Item 6 Reports

6.1 CEO Report

The CEO spoke to the report and provided an update on all engagements undertaken since writing.

The report was taken as read.

Resolved:

- ***That the update report be received and noted.***

Moved: Sue Moore

Seconded: John Connors

Carried.

6.2 HJO April 2021 YTD Profit & Loss Statement

The report was taken as read.

Resolved:

- ***That the Profit and Loss Statement for period ending April 2021 be received and noted.***

Moved: Kay Fraser

Seconded: John Connors

Carried.

6.3 Hunter JO Program Delivery Highlights

Steve spoke to the report briefly and gave a brief highlights summary.

The report was taken as read.

Resolved:

- ***That the report be received and noted.***

Moved: Loretta Baker

Seconded: Kay Fraser

Carried.

6.4 Department of Regional NSW Standing Update

Alison spoke to the report and the attached paper.

The report was taken as read.

Resolved:

That the Board note:

- ***That the Board note the outcomes of the meeting of the Hunter Central Coast Regional Leadership Executive (RLE) on 25 May 2021.***

Moved: Sue Moore

Seconded: Kay Fraser

Carried.

6.5 Transfer of Secretariat – Greater Newcastle Metropolitan Plan Subcommittee

The CEO spoke to the report.

Resolved:

- That the Board endorse the Hunter JO assuming responsibility for the secretariat of the GNMP Subcommittee.
- That the Board endorse the proposed process and time frame for completing an evaluation of the GNMP Subcommittee

Moved: Kay Fraser

Seconded: Sue Moore

Carried.

6.6 Resilience NSW Strategic Directions Project

The report was taken as read.

Resolved:

- *That the report be received and noted.*

Moved: Loretta Baker

Seconded: John Connors

Carried.

6.7 Future Ownership of Sandringham Avenue

The report was taken as read.

Resolved:

- *That the report be received and noted.*

Moved: John Connors

Seconded: Bob Pynsent

Carried.

7. Items for the Hunter JO Board – For Decision

7.1 Hunter JO Budget 2021-22

The report was taken as read.

Resolved:

- That the Board endorse delivery of the Hunter JO Budget for financial year 2021-22 out of session, with formal endorsement of the budget to be given via circular resolution.

Moved: Sue Moore

Seconded: Loretta Baker

Carried.

7.2 Request for Statement of Support – Renewable Energy Industrial Precinct Project

Steve Wilson spoke to the report.

Resolved:

- That the Board endorse providing a Statement of Support to Beyond Zero Emissions for their Renewable Energy Industrial Precinct (REIP) project

Moved: Sue Moore

Seconded: Loretta Baker

Carried.

7.3 CEO Performance Review Endorsement – Confidential Item

The Chair noted that this report would be discussed after the meeting as part of a closed session. The following resolution of the Board was provided to the Secretariat at the close of the meeting.

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The report was taken as read.

Cr Pynsent proposed to move the recommendation as provided within the papers.

Cr Connors seconded this recommendation.

Cr Nelmes proposed an amendment, that the CEO remuneration be adjusted by 2.5% as per the SOORT increase, but that the suggestion of a further discretionary amount be disregarded.

Cr Fraser seconded this recommendation.

The amendment was put to the Board, but was not supported by the Board.

The original motion was put to the Board, and was carried, with the Chair noting Cr Nelmes vote was recorded against the resolution.

Resolved:

- ***THAT the confidential report be received and noted.***
- ***THAT the CEO remuneration be adjusted as outlined in the report i.e. from 19 January 2020 – 2.5% TRP increase (SOORT) and from 19 January 2021 – 1.5% TRP increase (discretionary).***
- ***THAT the CEO performance agreement for 2021-2022 be endorsed, noting the additions provided within the meeting to the agreement.***

Moved: Bob Pynsent

Seconded: John Connors

Carried.

Item 8 Matters Raised by Members

Hunter Sport Precinct

Cr Pynsent raised discussion of the Hunter Sports Precinct and the funding still required for completion of this project and relocation of harness racing to the Cessnock LGA.

Cr Pynsent proposed that correspondence be drafted and send to NSW Government outlining the importance of this project and requesting support in its delivery

Resolved:

- ***THAT the Hunter JO draft correspondence to the NSW Government regarding funding and action required on the Hunter Sports Precinct in Broadmeadow***
- ***That the drafted correspondence be reviewed out of session by the Board prior to sending.***

Moved: Bob Pynsent

Seconded: Kay Fraser

Carried.

Item 9 General Business

9.1 ALGA Conference Update

The report was taken as read.

Resolved:

- ***That the Board note the update***

Moved: Sue Moore

Seconded: Kay Fraser

Carried.

9.2 Compliance and Governance Calendars

The CEO spoke to the report and noted this as a standing item.

Meeting closed 12:25 pm
