

Hunter Joint Organisation Board Meeting Minutes

10:30 – 2:00pm, Thursday 11 February 2021

Hunter JO Boardroom, 4 Sandringham Ave Thornton (via Videoconference)

Voting Directors Present

Cr Bob Pynsent,	Cessnock City Council
Cr John Connors,	Dungog Shire Council
Cr Kay Fraser,	Lake Macquarie City Council
Cr Loretta Baker,	Maitland City Council
Cr Sue Moore,	Singleton Shire Council
Cr Ryan Palmer,	Port Stephens Council
Cr Nuatali Nelmes,	Newcastle City Council
Cr David West,	MidCoast Council
Cr Maurice Collison	Upper Hunter Shire Council

Non-Voting Members Present

Lotta Jackson	General Manager, Cessnock City Council
Gareth Curtis,	General Manager, Dungog Shire Council
Morven Cameron,	CEO, Lake Macquarie City Council
David Evans,	General Manager, Maitland City Council
Adrian Panuccio,	General Manager, MidCoast Council
Wayne Wallis,	General Manager, Port Stephens Council
Jason Linnane,	General Manager, Singleton Council
Jeremy Bath,	CEO, Newcastle City Council
Greg McDonald,	General Manager, Upper Hunter Shire Council
Alison McGaffin	Director, Hunter & Central Coast, Regional NSW (DPIE)

Apologies

Cr Martin Rush,	Muswellbrook Shire Council
Fiona Plesman,	General Manager, Muswellbrook Shire Council

Staff in attendance

Joe James, CEO, Hunter Joint Organisation

Steve Wilson, Director, Regional Policy and Program Division, Hunter JO

Melinda Curtis, Policy and Program Manager, Hunter JO

Tim Askew, Policy and Program Manager, Hunter JO

Boyd Blackwell, Policy and Program Manager, Hunter JO

Louisa Bulley, Executive Officer, Hunter JO (Secretariat)

The meeting opened at 10:31am.

Item 1 Welcomes and Apologies

1.1 Acknowledgment of Country

The Chair welcomed the members to the meeting, and noted the apologies.

Resolved:

- ***That the apologies be noted.***

Moved: Sue Moore

Seconded: Ryan Palmer

Carried.

1.2 Conflicts of Interest

The Chair called for any conflicts of interest to be registered by members of the Board. No conflicts were noted.

Item 2 Minutes of Previous Meeting

The minutes of the meeting of 10 December 2020 were noted.

Item 3 Confirmation of Minutes & Business Arising from Minutes

Resolved:

- ***That the minutes of the previous meetings of 10 December 2020, be adopted***

Moved: Sue Moore

Seconded: Nuatali Nelmes

Carried.

3.1 Business Arising: Action Register

The Action Register was taken as read.

- ***That the Action Register be noted.***

Moved: Sue Moore

Seconded: Nuatali Nelmes

Carried.

Item 4 Presentations

4.1 Lower Hunter Water Plan: Community Engagement Presentation

4.2 Briefing on Inland Rail

4.3 University of Newcastle Presentation

Item 5 Correspondence

The correspondence was taken as read.

Resolved:

- ***That the update report be received and noted.***

Moved: Kay Fraser

Seconded: Ryan Palmer

Carried.

Item 6 Reports

6.1 CEO Report

The report was taken as read.

Resolved:

- ***That the update report be received and noted.***

Moved: Sue Moore

Seconded: John Connors

Carried.

6.2 HJO December 2020 YTD Profit & Loss Statement

The report was taken as read.

Resolved:

- ***That the Profit and Loss Statement for period ending December 2020 be received and noted.***

Moved: Loretta Baker

Seconded: Ryan Palmer

Carried.

6.3 Regional Policy and Programs Update

The report was taken as read.

Resolved:

- ***That the report be received and noted.***

Moved: Loretta Baker

Seconded: Sue Moore

Carried.

6.4 Hunter 2050 Foundation Update

The report was taken as read.

Resolved:

- ***That the report be received and noted.***

Moved: Sue Moore

Seconded: Loretta Baker

Carried.

6.5 Hunter JO Audit Completion – Related Party Disclosure

The report was taken as read.

Resolved:

- ***That the report be received and noted***

Moved: John Connors

Seconded: Sue Moore

Carried.

6.6 Regional Leadership Executive (RLE) Statement of Intent

The report was taken as read.

Resolved:

- ***That the Board note the timeframe and process through which Hunter JO regional priorities will be identified and used to inform the next review of the RLE Statement of Intent for the Hunter and Central Coast.***

Moved: Sue Moore

Seconded: Ryan Palmer

Carried.

7. Items for the Hunter JO Board – For Decision

7.1 Proposed Hunter JO Membership Contributions 2021-22

The Report was taken as read.

Resolved:

- ***That the approximate member contributions for the 2021-22 Hunter JO budget be endorsed by the Hunter JO Board to inform the full operational budget to be provided to the Board at its June 2021 meeting.***

Moved: Kay Fraser

Seconded: John Connors

Carried.

7.2 CEO Performance Review Panel

The Chair called for nominations for an additional Mayor to sit on the CEO's Performance Review Panel. Cr Nuatali Nelmes nominated Cr Kay Fraser for the panel. This was seconded by Cr Bob Pynsent. Cr Fraser accepted the nomination and was appointed to the panel.

Resolved:

- ***That Cr Kay Fraser sit on the panel for the CEO's Performance Review in April 2021.***

Moved: Nuatali Nelmes

Seconded: Bob Pynsent

Carried.

7.3 Proposed Strategic Workshop Design

Mel Curtis spoke to the report.

Resolved:

- **That the Board provide feedback and endorse the approach outlined for the Hunter JO Strategy 2022-2026 Workshop design.**

Moved: Loretta Baker

Seconded: Kay Fraser

Carried.

7.4 Hunter JO Regional Planning Forum - Terms of Reference

The report was taken as read.

The Board asked that the agendas and minutes from these forums be included in the Agenda Papers to the Board as they arise.

Resolved:

- **That agendas and minutes for the Hunter JO Regional Planning Forum be included in the Hunter JO Agenda Papers as the meetings occur**
- **That the Board endorse the draft Terms of Reference**

Moved: John Connors

Seconded: Loretta Baker

Carried.

7.5 Hunter JO Regional Economic Development Forum - Terms of Reference

The report was taken as read.

The Board asked that the agendas and minutes from these forums be included in the Agenda Papers to the Board as they arise.

- **That agendas and minutes for the Hunter JO Regional Planning Forum be included in the Hunter JO Agenda Papers as the meetings occur**
- **That the Board endorse the draft Terms of Reference**

Moved: John Connors

Seconded: Loretta Baker

Carried.

7.6 Hunter JO Waste Strategy Review and Development

The report was taken as read.

Resolved:

- ***That the Hunter JO Board endorse development of a new Resource Recovery Strategy 2021-2027 that creates an ambitious yet achievable plan to transition our resource recovery sector to a circular economy model.***
- ***That the Hunter JO Board support future engagement of, and reporting to the GMAC and Hunter JO Board to facilitate input to the Strategy objectives and actions.***

Moved: Loretta Baker

Seconded: Kay Fraser

Carried.

Item 8 Matters Raised by Members

Nil

Item 9 General Business

Cr Sue Moore raised concerns over the design of the Singleton Bypass, and asked if the Hunter JO would provide support in raising these concerns with Transport for NSW and the Minister.

Resolved:

- ***That the Hunter JO draft correspondence to Transport for NSW raising concerns over the Singleton Bypass, with assistance from the Singleton General Manager***
- ***That the Hunter JO seek an urgent meeting with the Minister Toole to discuss concerns over the Singleton Bypass.***

Moved: Sue Moore

Seconded: Kay Fraser

Carried.

Meeting closed 11:56 am