

Hunter Joint Organisation Board Meeting Minutes  
Thursday 18 October 2018  
Jubilee Room, Parliament House, Sydney

**Voting Directors Present**

Cr Bob Pynsent	Cessnock City Council
Cr Tracy Norman	Dungog Shire Council
Cr Kay Fraser	Lake Macquarie City Council
Cr Loretta Baker	Maitland City Council
Cr David West	MidCoast Council
Cr Nuatali Nelmes	City of Newcastle
Cr Ryan Palmer	Port Stephens Council
Cr Sue Moore	Singleton Shire Council
Cr Wayne Bedggood	Upper Hunter Shire Council

**Non Voting Directors Present**

Stephens Wills	Regional Director, Department of Premier and Cabinet
Stephen Glen	General Manager, Cessnock City Council
Coralie Nichols	General Manager, Dungog Shire Council
Morven Cameron	CEO, Lake Macquarie City Council
David Evans	General Manager, Maitland City Council
Adrian Panuccio	General Manager, MidCoast Council
Fiona Plesman	General Manager, Muswellbrook Shire Council
Jason Linnane	General Manager, Singleton Council
Steve McDonald	General Manager, Upper Hunter Shire Council

**Apologies**

Cr Martin Rush	Muswellbrook Shire Council
Jeremy Bath	CEO, City of Newcastle

**Staff in attendance**

Roger Stephan	Interim CEO, Hunter Joint Organisation
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**In attendance by invitation**

Melissa Gibbs	Office of Local Government
Virginia Errington	Office of Local Government

***Recommendation: That the apologies be accepted***

***Moved: Cr Wayne Wallis***

***Seconded: Cr Wayne Bedggood***

***Carried.***

**Item 2 Minutes of the previous meeting**

***Moved: Cr Wayne Bedggood***

***Seconded: Cr Tracy Norman***

***Carried.***

**Item 3 Presentations**

- Scot Macdonald, Parliamentary Secretary for the Hunter and Central Coast
- Chris Hanger, Executive Director, Department of Premier and Cabinet
- Sharon Molloy, Director, Office of Environment and Heritage and Clare Turrell, Project Officer; Hunter Valley Flood Mitigation Scheme
- Dr Karl Mallon, Climate Risk; Green Bonds
- Geoff Parmenter, Group Executive Brand and Corporate Affairs at the Star and John Trevillian AM, JT Strategic Solutions and Events; Opportunities for Australia's regional event economies.

**3.1 Business Arising from Presentations**

There was no business arising.

**Item 4 Hunter Joint Organisation Matters**

**4.1 Recruitment Process for Chief Executive Officer**

An update on the recruitment process was provided.

**4.2 Greater Newcastle Metropolitan Plan Standing Committee Terms of Reference**

***Recommendation: That the terms of reference for the greater Newcastle Metropolitan Plan Standing Committee be noted and endorsed.***

***Moved: Cr Kay Fraser***

***Seconded: Cr Wayne Bedggood***

***Carried.***

**4.3 s.449 Disclosures of Interest**

***Recommendation: That:***

- 1. It be noted that a public register of submitted s.449 disclosures of interest will be maintained by the Chief Executive Officer.***
- 2. The tabled disclosures of interest be received and noted.***

**4.4 The Role of the General Managers Advisory Committee**

***Recommendation: That the role statement of the General Managers Advisory Committee as tabled at this meeting be adopted.***

***Moved: Cr Sure Moore***

*Seconded: Cr Ryan Palmer*

*Carried.*

#### 4.5 Sponsorship Policy

*Recommendation: That:*

- 1. The Hunter Joint Organisation Sponsorship Policy, as amended at this meeting, be adopted.*
- 2. The sponsorship requests from the Hinter Research Foundation and Newcastle Airport Ltd be declined.*

*Moved: Cr Wayne Bedggood*

*Seconded: Cr Sue Moore*

*Carried.*

#### 4.6 Code of Conduct

*Recommendation: That:*

- 1. The Hunter Joint Organisation Code of Conduct, as amended at this meeting, be tabled pending prescription by the NSW Government of the new Model Code of Conduct for Local Councils in NSW*
- 2. It be noted that, until such time as the new Model Code of Conduct is prescribed and the Hunter Joint Organisation Code of Conduct formally adopted, current Code of Conduct provisions put in place by the State Government apply to the Hunter Joint Organisation.*

*Moved: Cr Sue Moore*

*Seconded: Cr David West*

*Carried.*

#### 4.7 Joint Organisation Strategic Plan Implementation

*Recommendation: That:*

- 1. An action plan to guide implementation of the Hunter Joint Organisation Strategic Plan be prepared following finalization of the CEO recruitment process.*
- 2. A Board Workshop be held on the matter on Friday 15 February 2018*

*Moved: Cr David West*

*Seconded: Cr Wayne Bedggood*

*Carried.*

#### 5.8 Joint Organisation Charter, Code of Meeting Practice and Expenses and Facilities Policy

*Recommendation: That the consultation draft of the Hunter Joint Organisation Charter, Code of Meeting Practice and Expense and Facilities Policy be adopted.*

*Moved: Cr David West*

*Seconded: Cr Ryan Palmer*

*Carried.*

#### 5.9 Profit and Loss Statement for the period ending 30 June 2018

***Recommendation: that the profit and loss statement be received and noted.***

***Moved: Cr Ryan Palmer***

***Seconded: Cr Wayne Bedggood***

***Carried.***

## **Item 6 Program Reports**

### ***6.1 Environment Division***

***Recommendation: That the update report be received and noted.***

***Moved: Cr Ryan Palmer***

***Seconded: Cr Sue Moore***

***Carried.***

### ***6.2 Screen Hunter***

***Recommendation: That the update report be received and noted.***

***Moved: Cr Ryan Palmer***

***Seconded: Cr Sue Moore***

***Carried.***

## **Item 7 Notified General Business**

### ***7.1 Cessnock City Council: Public Library Funding***

***Recommendation: That the Joint Organisation enter into correspondence seeking bipartisan support for a substantial increase in State Government funding for NSW public libraries.***

***Moved: Cr Tracy Norman***

***Seconded: Cr Sue Moore***

***Carried.***

### ***7.2 Proposed governance and operational frameworks: Joint Organisation Network***

***Recommendation: That:***

- 1. The draft statement in its current form not be supported.***
- 2. The Chair be authorized to represent the views of the Board on this matter at the inaugural meeting of the Joint Organisation network.***

***Moved: Cr Tracy Norman***

***Seconded: Cr Sue Moore***

***Carried.***

### ***7.3 Local Government NSW: Joint Organisation Consultation Draft Membership Proposal***

***Recommendation: That the membership proposal not be supported.***

***Moved: Cr David West***

***Seconded: Cr Sue Moore***

***Carried.***

***Meeting closed.***