

# Hunter

## Joint Organisation

Minutes of the 9 August 2018 Board Meeting

The Council Chambers, Maitland Town Hall  
285 High Street, Maitland

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1. **WELCOME AND APOLOGIES.**

**Voting Directors Present**

Cr Bob Pynsent, Cessnock City Council  
Cr Tracy Norman, Dungog Shire Council  
Cr Loretta Baker, Maitland City Council  
Cr David West, MidCoast Council  
Cr Nuatali Nelmes, City of Newcastle  
Cr Ryan Palmer, Port Stephens Council  
Cr Wayne Bedggood, Upper Hunter Shire Council

**Non-voting Directors Present**

Stephen Wills, Regional Director, Department of Premier and Cabinet  
Stephen Glen, General Manager, Cessnock City Council  
Coralie Nichols, General Manager, Dungog Shire Council  
Morven Cameron, CEO, Lake Macquarie City Council  
David Evans, General Manager, Maitland City Council  
Adrian Panuccio, General Manager, MidCoast Council  
Fiona Plesman, Acting General Manager, Muswellbrook Shire Council  
Jeremy Bath, CEO, City of Newcastle  
Jason Linnane, General Manager, Singleton Council  
Steve McDonald, General Manager, Upper Hunter Shire Council

**Apologies**

Cr Kay Fraser, Lake Macquarie City Council  
Cr Martin Rush, Muswellbrook Shire Council  
Cr Sue Moore, Singleton Shire Council

Wayne Wallis, General Manager, Port Stephens Council

**Staff in attendance**

Roger Stephan, Interim CEO, Hunter Joint Organisation

**In attendance by invitation**

Virginia Errington, Office of Local Government

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***RECOMMENDATION:***

**THAT the apologies be accepted.**

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**Moved:** Cr David West  
**Seconded:** Cr Wayne Bedggood

*Carried.*

## 2. MINUTES OF THE PREVIOUS MEETING

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**Moved:** Cr David West  
**Seconded:** Cr Wayne Bedggood

*Carried.*

## 3. PRESENTATIONS

- Matt Berger, Principal Analyst, Housing and Population Insights: DPE Population Futures

### 3.1 BUSINESS ARISING FROM PRESENTATIONS

There was no business arising.

## 4. HUNTER JOINT ORGANISATION MATTERS

### 4.1 Recruitment Process for Chief Executive Officer

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#### **RECOMMENDATION:**

#### **THAT:**

1. **A representative panel of Mayors and General Managers / CEO's be formed to manage the Joint Organisation CEO recruitment process, with the panel members to include:**
    - a. **Mayors; Cr. Nelmes, Cr, Fraser and Cr. Bedggood**
    - b. **General Managers: David Evans, Stephen Glen and Stephen McDonald**
  2. **The Panel report back to an Extraordinary Meeting of the Joint Organisation Board seeking agreement to the conduct of the recruitment process**
  3. **The Extraordinary Meeting of the Joint Organisation Board take place at the latest on Thursday 14 September 2018**
  4. **The recruitment process be concluded and an appointment made no later than 1 December 2018.**
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**Moved:** Cr Nuatali Nelmes  
**Seconded:** Cr Wayne Bedggood

*Carried.*

#### 4.2 Greater Newcastle Metropolitan Plan Standing Committee

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**RECOMMENDATION:**

**THAT:**

1. The outcomes of the meetings to date of the Greater Newcastle Metropolitan Plan Standing Committee including the election of the Lord Mayor of Newcastle, Cr Nuatali Nelmes, as its Chairperson be received and noted
  2. The content of the consultancy to be undertaken on behalf of the Joint Organisation by the Astrolabe Group be endorsed
  3. An update report on the matter be provided to the 18 October 2018 Meeting of the Board.
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Moved: Cr Bob Pynsent  
Seconded: Cr Nuatali Nelmes

*Carried.*

#### 4.3 Circular Economy Working Group

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**RECOMMENDATION:**

**THAT:**

1. The draft Terms of Reference be endorsed
  2. Membership of the working group to be limited to member council Councillors and staff, with external experts and advice sought as required
  3. The project activities included in the report be approved and, following outcomes of research activities and the action of the China Sword Taskforce, a more structured workplan be established and costed at a later date.
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Moved: Cr Wayne Bedggood  
Seconded: Cr Loretta Baker

*Carried.*

#### 4.4 s.449 Disclosure of interests

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**RECOMMENDATION:**

**THAT:**

1. It be noted that all voting members of the Board (and any alternates) and the Chief Executive Officer are required, for the purposes of sections 441, 445 and 449 of the Local Government Act 1993 to fill out a disclosure of interest form
  2. In accordance with s.449 of the Act, a disclosure of interest form be submitted by required persons to the Chief Executive Officer by 28 September 2018.
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Moved: Cr Wayne Bedggood  
Seconded: Cr Nuatali Nelmes

*Carried.*

#### 4.5 Application for ABN, TFN and domain name

It was determined that the \$25,000 allocated within the budget to construct a new website would not proceed.

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**RECOMMENDATION:**

**THAT the information in the report be received and noted.**

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Moved: Cr Ryan Palmer  
Seconded: Cr Loretta Baker

*Carried.*

#### 4.6 Period ending 30 June 2018 Profit and Loss Statement

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**RECOMMENDATION:**

**THAT the profit and loss statement be received and noted.**

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Moved: Cr Ryan Palmer  
Seconded: Cr Loretta Baker

*Carried.*

#### 4.7 Procurement Policy

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**RECOMMENDATION:**

**THAT the draft policy be adopted.**

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Moved: Cr Nuatali Nelmes  
Seconded: Cr Tracy Norman

*Carried.*

### 5. Program Reports

#### 5.1 Environment Division

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**RECOMMENDATION:**

**THAT:**

1. The update report be received and noted.
  2. The proposal for the NSW Government to directly invest in the establishment of a Regional Support Officer (Disaster Resilience) be forwarded to the NSW Minister for Policy and Emergency Services and the Parliamentary Secretary for the Hunter.
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Moved: Cr Nuatali Nelmes  
Seconded: Cr Tracy Norman

*Carried.*

## 5.2 Screen Hunter

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**RECOMMENDATION:**

THAT the update report be received and noted.

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Moved: Cr Ryan Palmer  
Seconded: Cr Loretta Baker

*Carried.*

## 6. Notified General Business

### 6.1 Unrateable Lands

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**RECOMMENDATION:**

THAT Dungog Shire Council provide a report on the matter to the Extraordinary Meeting of the Board to be held in September 2018.

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Moved: Cr Tracy Norman  
Seconded: Cr Nuatali Nelmes

*Carried.*

Meeting closed.

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