

# Hunter

## Joint Organisation

Minutes of the 14 March 2019 Board Meeting  
Commencing at 10.30am

The Board Room  
4 Sandringham Avenue, Thornton

---

### 1. WELCOME AND APOLOGIES

#### **Voting Directors Present**

Cr Bob Pynsent,	Cessnock City Council
Cr Tracy Norman,	Dungog Shire Council
Cr Kay Fraser,	Lake Macquarie City Council
Cr David West,	MidCoast Council
Cr Sue Moore,	Singleton Shire Council
Cr Ryan Palmer,	Port Stephens Council
Cr Wayne Bedggood,	Upper Hunter Shire Council
Cr Loretta Baker,	Maitland City Council
Cr Nuatali Nelmes,	Newcastle City Council

#### **Non-Voting Directors Present**

Coralie Nichols,	General Manager, Dungog Shire Council
Morven Cameron,	CEO, Lake Macquarie City Council
Adrian Panuccio,	General Manager, MidCoast Council
Fiona Plesman,	General Manager, Muswellbrook Shire Council
Jason Linnane,	General Manager, Singleton Council
Wayne Wallis,	General Manager, Port Stephens Council
Steve McDonald,	General Manager, Upper Hunter Shire Council
Stephen Glen,	General Manager, Cessnock City Council
Steven Wills,	Regional Director, Dep't of Premier & Cabinet

#### **Apologies**

Jeremy Bath,	CEO, Newcastle City Council
David Evans,	General Manager, Maitland City Council
Cr Martin Rush,	Muswellbrook Shire Council

**Staff in attendance**

Joe James, CEO, Hunter Joint Organisation  
Graham Dean, Manager Finance & Administration, Strategic Services Australia  
Annette Hubber, Manager, Screen Hunter, Strategic Services Australia  
Steve Wilson, Director (acting), Environment Division, Strategic Services Australia

**Observer**

Virginia Errington, Office of Local Government

---

***RECOMMENDATION:***

**THAT the apologies be accepted.**

**Moved: Cr David West  
Seconded: Cr Sue Moore**

***Carried.***

**2. DECLARATIONS OF INTEREST**

*No declarations of interest were declared.*

**3. MINUTES OF PREVIOUS MEETINGS**

**3.1 Minutes of ordinary meeting held on 13 December 2018**

---

***RECOMMENDATION:***

**THAT the minutes as presented be adopted as a true and correct representation of the meeting.**

**Moved: Cr David West  
Seconded: Cr Sue Moore**

***Carried.***

**3.2 Minutes of extraordinary meeting held on 22 February 2019**

---

***RECOMMENDATION:***

**THAT the minutes as presented be adopted as a true and correct representation of the meeting.**

**Moved: Cr David West  
Seconded: Cr Sue Moore**

***Carried.***

4. **Business arising from previous meetings**

*Mr Steven Glen confirmed that EOIs had been sought from three HR consultants seeking to formulate the CEO's KPIs and performance agreement in compliance with the CEO's contract of employment, albeit a couple of weeks behind the promised timeframe.*

5. **Profit and Loss Statement for the YTD to 28 February 2019**

*Mr Joe James gave a brief overview of the financial report and variances.*

---

**RECOMMENDATION:**

**THAT the profit and loss statement be received and noted.**

**Moved: Cr David West  
Seconded: Cr Loretta Baker**

***Carried.***

6. **Meeting Schedule**

*The meeting schedule for 2019 was presented for information.*

7. **Intergovernmental Partnership – Project Update**

---

**RECOMMENDATION:**

**THAT:**

**The update report be received and noted.**

**Moved: Cr Tracy Norman  
Seconded: Cr Sue Moore**

***Carried.***

8. **Joint Organisation Network Developments – Update**

*The meeting was joined during this item by:- Crs Nelmes & Bedggood and Mr McDonald*

---

**RECOMMENDATION:**

**THAT:**

**The update report be received and noted.**

**Moved: Cr David West  
Seconded: Cr Sue Moore**

***Carried.***

## 9. CEO Update

*The meeting was provided with a presentation on:*

- *Summary of CEO's first 7 weeks,*
- *Aligning JO statutory functions, the current corporate structure, governance, strategic planning and performance reporting,*
- *Plan for the next two months,*
- *Agenda for the May board meeting.*

*The meeting expressed its desire for regular (quarterly) reporting of SSA and LGL operations and financials. The meeting also expressed a desire for divisional business plans showing longer term aspirations, rather than simply that for the ensuing financial year. Eg 5/10 year plan.*

---

### **RECOMMENDATION:**

**THAT:**

**The presentation from the CEO be received and noted.**

**Moved: Cr Kay Fraser**  
**Seconded: Cr Nuatali Nelmes**

***Carried.***

## 7. GENERAL BUSINESS

*There was no General Business..*

---

**Meeting closed 12.00pm**